PCI Questionnaire

An invite will be sent for MXMerchant. Merchant will log into MXMerchant go to apps on the left-hand side of the screen. Then click on SYSNET activate located on the 2nd row 3rd app in. Once activated this will take you to the PCI home page. Then you will do as follows

1. Click on register
2. Put in your username and the security code on the right side of the screen
3. The next page it will ask for an email address and password. Fill out the areas with the asterisk once complete hit next at the bottom of the page.
4. You will then hit Your Business Profile and click Manage. The next page says "What's Next "Click Start Business Profile, then check I understand

Questionnaire

Payment Related Services

Does your organization provide payment related services, have access to credit card information for another company's customers, or provide services that could impact the security of credit card information for another organization?   Answer No

Select Your Processing Method: Answer Payment Terminal

Indicate how the Payment Terminal connects to the payment processor: Answer Phone Line

Are your payment card terminals or Point-of-Sale systems using a PCI SSC approved Point-to-Point Encryption (P2PE) hardware solution: Answer No

Does your business electronically store credit card numbers? Answer No

Do you have relationships with one or more third-party service providers that manage system components included in the scope of this assessment, for example, via network security control services, anti-malware services, security incident and event management (SIEM), contact and call centers, web-hosting services, and IaaS, PaaS, SaaS, and FaaS cloud provider? Answer No

Do you have relationships with one or more third-party service providers that could impact the security of your company's cardholder data environment (CDE)? For example, vendors providing support via remote access, and/or bespoke software developers. Answer No

 Do you agree with all of the above statements? Answer Yes

Your company policy for information security: Answer I already have an Information Security Policy in place that covers ALL of the relevant clauses of the Payment Card Industry Data Security Standard (PCI DSS)

All media (electronic and Hard copy) is physically secured (including but not limited to computers, removable electronic media, paper receipts, paper reports, and faxes): Answer Yes

All policies and procedures involving the identification and tracking of devices relating to the cardholder data environment Answer Yes

All of the proper controls are in place as listed below, to ensure that only those who need access are granted such access: Answer Yes

All requirements involving service providers as listed below are being met?: Answer Yes

All of the proper encryption and communication protocols are in place, as listed below, in order to protect cardholder data as necessary: Answer Yes

Do you enforce a minimum password length of seven characters, containing both numeric and alphabetic characters, for user accounts on all POS devices, computers and systems in your business? Answer Yes

After this is completed it will take you back to the home screen you will then see a red X for Complete Security Assessment. Please click on manage then answer now

Offline media backups with cardholder data are stored in a secure location: Answer Yes then hit next.

Last Section Confirm Your compliance
Merchant Executive Officer will be red click on that fill in owner

Next Attestation will be red click on the arrow and then click on Confirm your Attestation

This will then bring you back to the home page where you will see Your Compliant and the merchant will receive an email stating that they are compliant.

Thank You